

Saline Middle School PTO

Parent Volunteer Opportunities

2009-2010 School Year

*The Saline Middle School PTO invites you to volunteer for one or more of these committees and activities that provide enrichment to your child's education. Please indicate whether you are volunteering as a COORDINATOR or VOLUNTEER by checking the appropriate space. Committee coordinators will call the volunteers when work for that activity begins. If you have any questions, please contact Saline Middle School PTO Volunteer Coordinator, at salinemspto@gmail.com. Please return this completed form to the school office. **Thank you for your support!***

Parent/Guardian Name: _____

Address: _____

Home Phone: _____ **Cell/Work Phone:** _____ **Email:** _____

Child's Name: _____ **Grade/Team (if known):** _____

BOOK FAIRS: _____ **Coordinator** **Volunteer**

Late fall and spring event. Coordinator assists school Media Specialist and schedules volunteers. Volunteers assist with set up, sales and tear down.

BOX TOPS/CELL PHONE & CARTRIDGE REDEMPTION: _____ **Coordinator** **Volunteer**

Ongoing activity. Coordinator organizes collection and redemption of items. Volunteers help as needed.

CONFERENCE DINNERS: _____ **7th Grade Coordinator** **8th Grade Coordinator** **Volunteer**

Fall and spring event. Coordinators work together to plan food for the teachers during conferences. Volunteers provide food for teachers' dinners during parent-teacher conferences and/or help with set up or clean up.

DANCE/EVENT CHAPERONES: _____ **Volunteer**

Volunteers provide adult supervision at dances/events.

8TH GRADE EVENTS: _____ **Coordinator** **Volunteer**

Ongoing activity. Coordinator organizes volunteers for events that are planned by the 8th grade class and staff. Volunteers help with 8th grade class events throughout the school year.

HASSLE-FREE FUNDRAISER: _____ **7th Grade Coordinator** **8th Grade Coordinator**

Coordinators work together to promote the fundraiser, track funds as they come in, and track fundraising through Pay Schools.

LANDSCAPE CLUB: _____ **Volunteer**

Fall and spring event. Help Mrs. Rodgers (Math Teacher) with this after-school activity.

LUNCH ROOM MONITORS: _____ **Coordinator** **Volunteer**

Ongoing activity. Coordinator organizes volunteers. Volunteers are present during lunch times to help monitor students.

(Over)

MEDIA CENTER: **Volunteer**
Ongoing activity. Help in the Media Center on a regular basis or as needed for bigger projects.

OPEN HOUSE: **Coordinator** **Volunteer**
Fall and spring event. Coordinator organizes volunteers. Volunteers assist with set up, directing people and answering questions.

PICTURE BUTTONS: **Coordinator** **Volunteer**
Ongoing activity. Coordinator organizes volunteers. Volunteers help take pictures, make buttons or collect funds for school programs and clubs. Photos will be used for the yearbook. Please indicate which activities you could help with:

PICTURE DAY: **Coordinator** **Volunteer**
Late August and early October. Coordinator organizes volunteers. Volunteers assist photographers with checking in students.

REALITY STORE: **Coordinator** **Volunteer**
Spring event. Coordinator organizes volunteers. Volunteers assist with set up and event.

SCHEDULE PICK UP: **7th Grade Coordinator** **8th Grade Coordinator** **Volunteer**
Late August. Coordinators organize volunteers. Volunteers assist with schedule distribution.

SPELLING BEE: **Coordinator** **Volunteer**
Fall event. Coordinator organizes volunteers. Volunteers help judge during the event.

STAFF APPRECIATION: **7th Grade Coordinator** **8th Grade Coordinator** **Volunteer**
Spring event. Coordinators plan event and organize volunteers. Volunteers donate goods or services or help coordinators as needed.

STUDENT RECOGNITION: **Coordinator** **Volunteer**
Ongoing event. Coordinator organizes volunteers and recognition lunches, updates display boards if necessary and works with staff to make sure program is running smoothly. Volunteers help with recognition lunches.

TEAM COORDINATOR (similar to room parent): **Coordinator**
Ongoing. Meet with Team teachers once a month, during school, to share information, help as needed and communicate with team parents.

TEAM VOLUNTEER: **Volunteer**
Ongoing. Help Team Coordinator and teachers as needed. Possibilities include providing snacks, chaperoning field trips or special events, teacher appreciation and newsletter.

WORK ROOM: **Coordinator** **Volunteer**
Ongoing activity. Coordinator organizes volunteers. Volunteers help with copying and other work room activities during school hours.

OTHER WAYS TO HELP:

- Making phone calls
- Setting up or cleaning up after school events
- Decorating/crafts for hallway and special activities
- Donating food/party supplies (snacks, desserts, entrees, beverages, paper products) for special events
- Doing something at home (cutting, sorting, etc.)
- Other. Your specific talent/ability/experience: _____